

**Write a letter to the Headmaster/ Headmistress of your school requesting him /her to increase computer and digital classes in the class routine**

**[Points:** *Importance of computer and e-learning—interest of the students—modern method of learning—help the poor and needy students.* ]

To  
The Headmaster/Headmistress  
XYZ School  
Kolkata

**Sub:** Request for increasing computer and digital classes

Sir,

With due respect, I want to state that I am a student of class X in your prestigious school. I want to bring your attention to an important issue. The digital world is very advance now. So computer and digital knowledge will help a student to embark on a new career. If we want to meet the world standards, it is very important to increase the interest of the students for computer and e-learning. We should include technology and advance digital methods in our learning process and routine. Many of our students have improve their learning by using the computer. It will be very helpful for the poor and needy students.

So, I on the behalf of all students request you that to increase our computer and digital classes in the class routine.

Thanking you

Yours faithfully